



Board of Directors Meeting Agenda
Sunday, July 28, 2019
9:00am – 4:00pm

Chair:	Parash Sharma
Facilitator:	Parash Sharma
Board of Directors	Trustees
X President: Parash Sharma	X Trustee: Barbara Cooke
X VP Strategy: Dennis Chang	X Trustee: AJ Jafari
VP Administration: Vacant	X Trustee: Keith Birch
X VP Finance: Vincent Eng	
X VP Communications: Vick Madenian	
X VP Marketing & Outreach: Deby Covey	
VP Professional Dev: Vacant	
X VP Programs: Anil Divakaran	
VP Membership: Vacant	
X VP Communication: Vick Madenian	

Open items:

- FINANCE
 - Two events with 12/15/19 expense report deadline exceptions
 - South Bay meeting
 - Volunteer Events
- STRATEGY
 - All resources focused on finding replacement VPs
 - Top 3 priorities: career fair, shared calendar, roster
- MARKETING
 - Roving report discount for next meeting
- TECHNOLOGY/COMMUNICATION
 - Organize small teams in 2020 to reduce volunteer hours – no single point of failure
 - Provide training for Office 365 – assign PM for this project
- MEMBERSHIP
 - Verify volunteer approval process
- PROGRAMS
 - Create speaker pool
 - Send survey to get feedback on downtown LA meeting
- PROFESSIONAL DEVELOPMENT
 - Need sponsors to help get speakers & revenue

- Board needs to approve budget
 - Rotate prof dev event until find max turnout
- PRESIDENT
 - Update operational manual
 - Nom-comm kickoff

Meeting Started @ 9am

Meeting Adjourned @ 4pm