



Chair:	Svetlana Averbukh	
Access:	<a href="#">Microsoft Teams – Governance – BoD Meeting Agendas and Minutes Channel</a>	
	<b>Present (quorum=5)</b>	<b>Absent</b>
	<input checked="" type="checkbox"/> President: Svetlana Averbukh <input checked="" type="checkbox"/> VP Finance: Meredith Maimoni <input checked="" type="checkbox"/> VP Programs: Farrokh Shoar <input checked="" type="checkbox"/> VP PMO and Administration: Charles Ou-Yang <input checked="" type="checkbox"/> VP Technology: Syreeta Bond <input checked="" type="checkbox"/> VP Marketing & Communications: Deby Covey <input checked="" type="checkbox"/> VP Career Dev.: James Jackson <input checked="" type="checkbox"/> VP Membership: Eric Brown  <input checked="" type="checkbox"/> Trustee: Barbara Cooke <input checked="" type="checkbox"/> Trustee: Parash Sharma  <input checked="" type="checkbox"/> Dir. Of Board Operation: Lindiwe (Lin-dee-way) Stenberg <input checked="" type="checkbox"/> William Derbyshire	<input type="checkbox"/> Immediate Past President: Dennis Chang  <input type="checkbox"/> Trustee: Kay Rathfelder <input type="checkbox"/> Trustee: AJ Jafari
	<b>Response with Regrets:</b> Kay	

**Standing Items**

Meeting started at 7:15PM

1. Chair's welcome and introductions
2. Roll Call
3. VMS: Log your hours under President's Office

4. Last month's meeting minutes for website publishing.

<b>Vote:</b> [Last month's meeting minutes for website publishing. ]	Motion by: Svetlana
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		Second by: Meredith		
<u>Role</u>	<u>Yes</u>	<u>No</u>	<u>Abstain or Not Present</u>	
President: Svetlana Averbukh	X			
VP Finance: Meredith Maimoni	X			
VP PMO and Admin: Charles Ou-Yang	X			
VP Technology: Syreeta Bond	X			
VP Marketing & Communication: Deby Covey	X			
VP Career Dev.: James Jackson	X			
VP Programs: Farrokh Shoar	X			
VP Membership: Eric Brown	X			
<b>Motion passes – 8 : 0 : 1 (Yes:no:abstain)</b>				

#### President – Svetlana

- LIM presentations – available until Jan 2022
- Meredith resignation (May 23) and new VP of Finance – Bill Derbyshire
  - BOD will interview Bill – **Svetlana** to set up once Bill sends paperwork
  - **Bill** will send paperwork to Barb
- Flagship meeting – 5/25
  - We need a deck 😊 - the deck is under All Volunteers > scrolling presentations
  - **Svetlana & Farrokh** will talk to Tracy so she can add what is needed
- Nominations Committee
  - Start the committee and then AJ & Parash go and recruit
  - Link is on the homepage on the website
  - **Barb** will update the position on the website
  - **Barb, Parash and AJ** will go through the documents
  - **Board members** send to Parash candidate for next year BOD
- Ethics letter
  - BOD & trustees needs to sign and send back
  - Oliver & Charles will collect and store
- Speaker database
  - Send speakers to Farrokh & Michael to be added to database
- PMI-SVC presentation
  - Can join on Jun 9
  - Svetlana will present in August to PMI-SVC
- Military outreach
  - We do still do this, but it's been a bit difficult when we can't go on base
  - **Bill** will send some VA contacts to Deby
- PMI-LA scholarships
  - Did set aside money in the budget for this
  - Kay, Ida, Keith are on the scholarship committee
- July – dark?
  - What does this mean? Usually no Flagship meeting
  - Svetlana to organize the strategy meeting for the next 6 months

#### Finance – Meredith

- Tax filing is 5/17
  - Tax guys will get all info to Meredith this Friday 5/14

#### Membership – Eric

- Joint chapter event coming up
- Former member analysis by end of June
- BOD send to their volunteers and let all volunteers know they can nominate someone for VOM

### Programs – Farrokh

- Satellite meetings
  - San Fernando does have meetings
  - North LA – 1 x every other month
  - Pasadena speakers booked for the rest of the year
- Flagship meetings
  - 9/9, move the December one to November, 5/25

### Career Development – James

- Discuss a member’s criticism of the Jobs Jamboree.
  - James to write a response
  - Email member and say “thank you” for your feedback

### Marketing & Communications – Deby

- Instagram Shout out – BoD & volunteers to participate ....
  - Only have 2 posts so far
- Contractor invoice for auto renewal campaigns (pending Finance)
- Pandemic Committee update –
  - **Svetlana** to share survey results
  - Discount Codes for each person who participated for an event this coming quarter
    - Can only do a code for events already on the calendar, so how do we work around this?
  - Discussion about if we want a small summer event – or to work with directors to host small in person events in their area
  - Directors needed to discuss what sort of cadence – and when/how they want to come back (if at all) in the fall
- PDUs reporting – across the board process?
  - Vicky is doing the PDUs along with James if needed
- Automated Bill paying – if PayPal is accepted would this get us past the revolving credit card situation? Yes! Meredith is in agreement
- PMI-SFBAC suggestion <https://pmisfbac.org/mentorship-program> - 8 weeks session (opposed to 9 months) - Mentor could have up to 4 mentees (ex – PMP Prep ... intro to project management ... career transition).

### Technology – Syreeta

- Having a few issues with the website

### PMO and Administration – Charles

- Records management – proceeding to move all recorded media to Google Photos before 6/1/21.
  - Other gmail accounts to consider?
  - Zoom recordings? How is Programs archiving Event Assets: speaker intro, photos, recordings. Please let Charles know if you have zoom recordings to upload to Google
- Techtalk DE&I – requests? Reference to member’s experience?
  - Let’s do another one on Teams
- Collaboration with Syreeta. PMO trying to understand website records, and joining hands in completing tasks.
- Ethics page feedback. BMP.

Next Meeting:

	Notes
6/9/21 Wednesday	
7/14/21 Wednesday	
8/11/21 Wednesday	
9/8/21 Wednesday	

10/13/21 Wednesday	
11/10/21 Wednesday	
12/8/21 Wednesday	

**Meeting Adjourned 8:45PM**