



Chair:	Svetlana Averbukh		
Access:	<a href="#">Microsoft Teams – Governance – BoD Meeting Agendas and Minutes Channel</a>		
<b>Present (quorum=5)</b>		<b>Absent</b>	
<input checked="" type="checkbox"/> President: Svetlana Averbukh <input checked="" type="checkbox"/> VP Programs: Farrokh Shoar VP Technology: Syreeta Bond <input checked="" type="checkbox"/> VP Marketing & Communications: Deby Covey <input checked="" type="checkbox"/> VP Career Dev.: James Jackson <input checked="" type="checkbox"/> VP Membership: Eric Brown Immediate Past President: Dennis Chang  Trustee: AJ Jafari <input checked="" type="checkbox"/> Trustee: Barbara Cooke <input checked="" type="checkbox"/> Trustee: Parash Sharma  <input checked="" type="checkbox"/>		VP PMO and Administration: Charles Ou-Yang VP Finance: (open) VP OPS: (open)  Trustee: Kay Rathfelder  Dir. Of Board Operation: Lindiwe (Lin-dee-way) Stenberg	
<b>Response with Regrets:</b>			
Kay, Charles, Lindiwe			

**Standing Items**

Meeting started at 7:15PM

1. Chair’s welcome and introductions
2. Roll Call
3. VMS: Log your hours under President’s Office - remind your volunteers to record time as well (on a monthly basis)
4. Last month’s meeting minutes for website publishing.

<p><b>Vote:</b> [Last month’s meeting minutes for website publishing. ]</p>	Motion by: <b>Svetlana</b>  Second by: Deby		
<b>Role</b>	<b>Yes</b>	<b>No</b>	<b>Abstain or Not Present</b>
President: Svetlana Averbukh	X		
VP Finance: Meredith Maimoni			X
VP PMO and Admin: Charles Ou-Yang			X
VP Technology: Syreeta Bond			X
VP Marketing & Communication: Deby Covey	X		
VP Career Dev.: James Jackson	X		

VP Programs: Farrokh Shoar	X		
VP Membership: Eric Brown	X		
<b>Motion passes – 5 : 0 : 3(Yes:no:abstain)</b>			

LMVOM Nomination:

<b>Vote: Vick Madenian</b>	Motion by: <b>Farrokh</b>		
	Second by: Svetlana		
<b>Role</b>	<b>Yes</b>	<b>No</b>	<b>Abstain or Not Present</b>
President: Svetlana Averbukh	X		
VP Finance: Meredith Maimoni			X
VP PMO and Admin: Charles Ou-Yang			X
VP Technology: Syreeta Bond	X		
VP Marketing & Communication: Deby Covey	X		
VP Career Dev.: James Jackson	X		
VP Programs: Farrokh Shoar	X		
VP Membership: Eric Brown	X		
<b>Motion passes – 6 : 0 : 2 (Yes:no:abstain)</b>			

**President – Svetlana**

VP of Finance and tax filing and vetting a VP

- Meredith resigned 5/23, Bill Derbyshire was trained, but he got a job in Utah. Current status – only Svetlana can legitimately approve payments.
- Deby – locate BofA letter – get on bank signatory
- Reach out to Bill to ask if he is still interested in VP position – time constraints?
- Recommend that Antuan be appointed as AVP and trained for 2022

Nominations Committee. (Parash & AJ)

- Locating 3<sup>rd</sup> person for NomCom; Dennis is available in the mornings
- Needs to post position for Member at Large
- Svetlana, Parash & AJ need to talk about possibilities

New PMI HQ Rep – Jason Harbonic (replacing Laura Benner)

Reminder about LIM:

- <https://www.pmi.org/LIM> - April Session – available until January 2022.

Pandemic compliance

- <https://membersuite.wistia.com/medias/binto5bvop> - link about compliance to in-person meetings

Academic Outreach

- Youth & Social Impact coordinator - presentation at July meeting
- Expectation that Academic Outreach team will be a part of K-12 as well
- (Deby to reach out to Maritess to see if she is interested)

Social Media Presence and Chapters

- marketing portal <https://marketing.pmi.org/cd/login/index>

- Svetlana to check to see if volunteers can have access to marketing portal (or if they have to be in components)
- HQ encourages all chapters to:
  - assign a volunteer to manage their online social media channels and post weekly
  - update their chapter branding on social media channels
  - make pages visible to the public, or have public and member only pages to attract visibility

PMI launched **Out of the Box**, a new video series bringing you project management 'news you can use'!

- Check out the segment on newest episode of Out of the Box, focused on our incredible global Chapter Network: <https://www.pmi.org/learning/thought-leadership/out-of-the-box-video-series>
- Speaker Share program database [volunteer@pmi.hnl.org](mailto:volunteer@pmi.hnl.org) send good speaker information to Audrey
- Svetlana to contact Audrey and find out how we can get access and if form is updated
- Svetlana to organize mid-year Strategic Session

#### PMO and Administration – Charles (Deby)

- Tech Talks - as long as it is relevant to Project Management – it has a centered vision; would need to be branded a bit differently – should it be Technology focused? Change name to OPEN Forum? Volunteer Chats?
- did not affect the Technology team (other than not including Tech team)

#### Technology – Syreeta

- Vick/Barb volunteer database verification – ensure that people who are volunteers have access
- AVP (Richard) taking role for Board 2022 (Congrats to Syreeta on new baby Bond in December!)
- Jobs board will be made public

#### Marketing & Communications – Deby

- Marketing Hiatus from Meetings for summer months
- Zoom recordings - possibly posting in teams for public use? Coordinate with Charles)

#### Career Development – James

- PMP Exam event
- Certified Scrum Product Owner - will get more classes thru year
- Brand and Land - get posting and provide link to Parash to help promote it
- Ruben Cortez stepped down as AVP and Academic Outreach Lead - looking for a new volunteer
- Jobs Board – up and running ok – looking for more customers

#### Programs – Farrokh

- LMVOM Nomination
- North LA PDUs (& Flagship PDUs) were posted
- Meeting for Farrokh, Vick, Barb & Deby about PDUs process
- Flagship meeting was held – seemed to go well
- Pasadena meetings next Thursday
- June 30<sup>th</sup> Webinar is scheduled
- South Bay & Downtown are inactive at this moment

#### Membership – Eric

- Former member analysis project
- Another new member orientation meeting in Q3
- Chapter metrics report by end of week
- Next week (WED, 6/16) Cross networking event with PMI-OC and PMI-SD

**Finance – (Deby)**

- Finance Discussion (2021 remainder thru 2022 – recommendation) - Bill paying
- Need list of outstanding bills from all BoD members and anything currently on “chapter credit card”
- Monthly storage fees – SK to submit to Zoho! Currently on Meredith’s personal card.
- Zoom – Paypal (James submitted) - Farrokh?
- Contractor (marketing) needs to be paid

**Next Meeting:**

	<b>Notes</b>
7/14/21 Wednesday	
8/11/21 Wednesday	
9/8/21 Wednesday	
10/13/21 Wednesday	
11/10/21 Wednesday	
12/8/21 Wednesday	

**Meeting Adjourned 8:45PM**