



Chair:	Svetlana Averbukh	
Access:	<u>Microsoft Teams – Governance – BoD Meeting Agendas and Minutes Channel</u>	
	<b>Present (quorum=X)</b>	<b>Absent</b>
	President: Svetlana Averbukh VP Career Dev.: James Jackson VP Technology: Richard Martinson VP Programs: Alexandra Zhernova VP PMO and Administration: Oliver Grant VP Operations: Deby Covey VP Membership: Eric Brown Trustee: Barbara Cooke	VP Marketing & Communications: OPEN VP Finance: OPEN Immediate Past President: N/A Trustee: AJ Jafari Trustee: Parash Sharma
	<b>Response with Regrets:</b> Trustee: Kay Rathfelder <b>Guest:</b> Andre – AVP of Programs	

Decisions made:

- Approved meeting minutes for March
  - Motion carries with vote of 6:0:1
- Approved adding anti-phishing feature to O365 for total cost of ~\$120
  - Motion carries with vote of 7:0:0

Open items:

- PRESIDENT
  - NA Region Meeting – report from Richard and Oliver
  - Global LIM 2022 is virtual and free – 5/14: <https://www.pmi.org/lim>
  - New PMInsight is online only: <https://www.pmi.org/leadership-central>
  - Chapter initiatives under Academia, Youth and Social Impact
  - PMI uses data to understand membership - [www.RS.PMI.ORG](http://www.RS.PMI.ORG)
  - Goal of 125K volunteer hours in 2022 for PMI – pledge hours for yourself!
  - Add link to graduate student survey in weekly newsletter. Student will discuss results of her research at a later date with the chapter
- TECHNOLOGY
  - Signed new contract with Dark Rhino
  - Anti-Phishing Feature from Dark Rhino will go onto each O365 license
  - Discussion of Multi-factor authentication for all email addresses
  - An audit of DLs and Groups is in progress
- PMO & ADMINISTRATION
  - Working to digitize the PMO pamphlet
- FINANCE
  - 2021 books need to be manually reconciled
  - New interim expense report process
- PROGRAMS
  - Introduction to new AVP of Programs, Andre

- April Flagship – speaker is confirmed and price will stay the same
- June Flagship – discussed venue options with final options by end of week. Still waiting on speaker confirmation.
- In discussions with other chapters about a multi-chapter networking event.
- MEMBERSHIP
  - New AVP onboarded and will attend board meeting in July or August
  - Successful new member orientation event in Q1
  - Q2 new member orientation will be in May 2022
- CAREER DEVELOPMENT
  - You Are The Brand In Your Job Search event – in May
  - Kickoff of mentorship program next Monday, April 18
- MARKETING & COMMUNICATIONS
  - Went over event posting process
  - Wall of Fame will be updated (no updates since August 2021)
  - Technology will add a “CLICK here for CHAPTER NEWS” at the top of the website
  - May remove PMI JOBS board from website.
  - Community Outreach event for Northrop Grumman – May 21, 2022 – in person
- OPERATIONS
  - Team is putting together a TEAMS indexing within All Volunteers
  - Policies is to be sent to the BOD, everyone will check Y/N by 4/22/22

Meeting Started @ 7:06

Meeting Adjourned @ 8:48