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Chair:	Deby Covey	
Access:	<a href="#">Microsoft Teams – Governance – BoD Meeting Agendas and Minutes Channel</a>	
	<b>Present (quorum=X)</b>	<b>Absent</b>
	President: Deby Covey VP PMO and Administration: Eric Brown VP Career Dev: James Jackson VP Technology: Vick Madenian VP Programs: David Doan VP Operations: Alexandra Zhernova VP Membership: Ellie Ross VP Marketing & Communications: OPEN VP Finance: Meeta Autrey Immediate Past President: Svetlana Averbukh Trustee: Barbara Cooke Trustee: AJ Jafari Trustee:	Parash Sharma
	<b>Response with Regrets:</b> Trustee: Kay Rathfelder	
	<b>Guest:</b>	

**Decisions made:**

- Approved meeting minutes for November
  - o Motion carries with vote of 6:2:0
- Approved trustees for 2023
  - o Motion carries with vote of 8:0:0

**Open items:**

- Policies & Responsibilities Vote – did not pass, but will make some changes before sending out for a revote.
- Volunteer spotlight will restart in February
- Finance
  - o Bank Account Signatories Transfer Complete
  - o Chapter Credit Card will be used only for one-time payments. Comes with rewards that will help with travel & venue costs among others.
  - o Operational CD Account will lower checking acct balance below FDIC insured amount

- Individual team budget reviews submitted – will meet for final review/approval week of 1/23
  - Non-operational items review – things not carried over year after year, I.e. website enhancements
  - Conference budgeting (LIM, Global, R7)
  - VPs are responsible for managing their Office 365 accounts.
- Tuesday, Jan 24, Volunteer Appreciation Event
  - Presentation deck will be updated
  - Reminder note to be sent to all volunteers
- Notes from Flagship meeting sent out to BOD
- Annual plan and chapter charter renewal will be updated
- Discussion on member data storage compliance – will review CCPA requirements
- VP marketing position still open – will post on website and turn on position in Better Impact
- Signature templates should be updated and PMI LA virtual backgrounds are available for use
- New training vendor to be showcased in marketing newsletter
- Change in fees for Brand and Land trainings – will use the PMI Speakers Hub funds to pay for this
- Region 7 meetings coming up – monthly meeting in Feb – new mentor starts in April

Meeting Adjourned @9:02pm