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Chair:	Deby Covey
Access:	<a href="#">Microsoft Teams – Governance – BoD Meeting Agendas and Minutes Channel</a>
Present (quorum=X)	Absent
President: Deby Covey VP PMO and Administration: VP Career Dev: James Jackson VP Technology: Vick Madenian VP Programs: David Doan VP Operations: Alexandra Zhernova VP Membership: VP Marketing & Communications: OPEN VP Finance: Meeta Autrey Immediate Past President: Trustee: Barbara Cooke Trustee: AJ Jafari Trustee:	Eric Brown Ellie Ross Svetlana Averbukh Parash Sharma
<b>Response with Regrets:</b> Trustee: Kay Rathfelder  <b>Guest:</b> Ravi Pariah	

**Decisions made:**

- Change BOD meeting to 3<sup>rd</sup> Tuesday of the month
  - Motion carries with vote of 6:0:2
- Approved meeting minutes for January
  - Motion carries with vote of 6:0:2

**Open items**

**Policies & Responsibilities Vote –**

- Signed Code of Ethics forms still needed from some BOD members. No need to sign yearly if returning Governance member
- Did not vote on Policies – vote to take place next week and will include 2023 budget

**Volunteer spotlight –**

- Link for Volunteer spotlight to be validated VP Membership
- No nominations for volunteer of the month

**Status report questions – by Feb – will have options for status reports**

- Excel or Word Doc

#### Recognize potential award nominees

- Add potential award nominees to status report

#### Status of “The Big Item”

- PMO Intake form

#### Annual plan objectives

- President will set up 1-1 meetings with each Bod Member to verify input into Annual Plan
- Once done – Charter renewal can be completed.

#### Compliance & Security topics

- Technology – Volunteer validation
- Cleanup of All Volunteers channel
- Google Voice – verification & how-to-use doc to be created

#### Miscellaneous topics

- VP finance & President to discuss budget
- Bills paid – Extra Space storage (\$325), website (\$300), Brand & Land (\$4500)
- No date yet for Volunteer Recruitment event.
- Membership info in Thought Spot (new members, new credential holders)
- Marketing re-post campaign; Marketing website page
- Introduced new AVP of Operations
- Discussion on Cirque Du Soleil event – TBD on confirmation
- Project Bites discussion
- Volunteer Job Descriptions

#### PMI topics

- Chapter Guest Pass/Military Guest Pass
- NA LIM – San Diego status
- Brand & Land Pricing discussion
- CLO Webinars – good for everyone, mandatory for all attending NA LIM (**Welcome to PMI Chapter Leadership**, Leadership Strategies for Chapters, Chapter Data Security, Engaging Volunteers)

#### Meeting Adjourned @9:00pm