Project Management Institute. Los Angeles

Chair:	Deby Covey
Access:	Microsoft Teams – Governance – BoD Meeting Agendas and Minutes Channel

Present (quorum=X)	Absent
President: Deby Covey VP Career Dev: James Jackson VP Programs: David Doan VP Technology: Vick Madenian VP Operations: Alexandra Zhernova Isherwood VP Membership: Nancy Watanabe VP Marketing & Communications: OPEN Immediate Past President: Svetlana Averbukh Trustee: Barbara Cooke	VP PMO and Administration: Eric Brown VP Finance: Meeta Autrey Trustee: AJ Jafari Trustee: Parash Sharma

Response with Regrets: Trustee: Kay Rathfelder,

Guest:

Decisions made:

- Approval of Nancy Watanabe as VP of Membership
  - Motion carries with vote of 6:0:1
- BOD meeting minutes for April
  - Motion carries with vote of 6:0:2

Open items

Policies & Responsibilities Vote –
- Signed Code of Ethics forms still needed from some BOD members
- Rewards & Recognition Policy (TBD)

Volunteer spotlight –
- Link will be added to BOD meeting reminder email
- VPs will send link to their teams with a reminder to report hours

Status reports
- Waiting on a few more BOD members to submit status reports
- Volunteer Postings based on Volunteer Recruitment
- VP Operations working on Chapter Org Chart
- New MS Teams onboarding doc

- Venue for August Flagship chosen - USS Iowa

Status of "The Big Item" (social impact)
- PMO Intake form (word) – Trello selected for collaboration
- PMI-LA Social Good Impact
  - Website Form for hours is developed
  - Deck will be re-branded
  - 1-2 Project opportunities will be chosen for chapter to focus on
- Launch Options:
  - at Flagship on 6/9: Snack packs for women's shelter
  - Virtual Launch on 6/22 from 7-8pm
- PMI-LA Cares Logo redesign by next week – will be on stickers we use for women's shelter snack packs
- Discussion of swag for those who commit to a certain number of hours

Annual plan objectives
- Increase Membership – invite sent to all new PMI members to invite them to join chapter using chapter guest pass
- Membership Recruitment ideas
  - Membership drive – May-June-July – free membership for any PMI member wanting to join chapter
  - New member Orientation timing
  - Outreach to companies with PMs
- Networking /Industry in-person event discussion

PMI topics
- Global Summit – will save money to region 7 meeting in NM

Compliance & Security topics
- Trustee1 account is locked up – meet with VP technology to discuss

Miscellaneous topics
- PMI Cultural Values – on slide deck – stickers to share at Flagship Meeting
- Strategy meeting on July 15
  - Location chosen
  - 50th anniversaty plans discussion – will add to budget
  - December meeting is TBD

Next meeting:
Meeting Adjourned @8:47pm