



Board of Directors Meeting Agenda/Minutes  
 Wednesday, April 19, 2017  
 7:00pm – 8:30pm

Chair:	Jon Hicks	
Facilitator:	Pam Meador	
Access	Citrix gotomeeting: <a href="https://global.gotomeeting.com/join/696178589">https://global.gotomeeting.com/join/696178589</a> Dial in: 1-571-317-3122 Access code: 696-178-589 #	
<b>Board of Directors</b>		<b>Trustees</b>
<input checked="" type="checkbox"/> President: Jon Hicks	<input type="checkbox"/> Trustee: Ida Harding	<input type="checkbox"/> Trustee: Maria McHolland
<input checked="" type="checkbox"/> VP Strategy: Eduardo Henriquez	<input type="checkbox"/> Trustee: Bernie Morse	<input checked="" type="checkbox"/> Trustee: Jeanne Takano
<input checked="" type="checkbox"/> VP Administration: Pam Meador	<input checked="" type="checkbox"/> Trustee: Barbara Cooke	<input checked="" type="checkbox"/> Trustee: AJ Jafari
<input checked="" type="checkbox"/> VP Communications: Steve Marlin	<input checked="" type="checkbox"/> Trustee: Barbara Cooke	<input checked="" type="checkbox"/> Trustee: Pan Kao
<input checked="" type="checkbox"/> VP Finance: Dave Lyman	<input checked="" type="checkbox"/> Trustee: AJ Jafari	<input checked="" type="checkbox"/> Trustee: Deby Covey
<input checked="" type="checkbox"/> VP Membership: Asad Iqbal	<input checked="" type="checkbox"/> Trustee: Pan Kao	<input checked="" type="checkbox"/> Trustee: Kay Rathfelder
<input checked="" type="checkbox"/> VP Outreach: Lorena Palacios	<input checked="" type="checkbox"/> Trustee: Deby Covey	
<input checked="" type="checkbox"/> VP Professional Development: Amin Leiman	<input checked="" type="checkbox"/> Trustee: Kay Rathfelder	
<input checked="" type="checkbox"/> VP Programs: Parash Sharma		
<input checked="" type="checkbox"/> Past President: Keith Birch		
<b>Additional Agenda-Driven Attendees:</b> Chris O'Connell		
<b>Apologies for Not Attending:</b> Ida Harding Bernie Morse		

1. Meeting called to order at: 7:04pm
2. Chair's Welcome & Introductions

Primary Business

1. Better Impact Training – 7:10 – 8:00pm

Chris O'Connell provided overview and training on the new volunteer management system. Action items from the training:

	Action
1	Provide functional area description to Chris. List a couple of tasks.
2	Provide a list of active volunteers from each functional area. Info required for each team member: Email address, First Name, Last Name



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	<b>Action</b>
3	Select an administrator for your functional area

Office of the President will include the trustees for item 2.

2. Recognitions and Rewards Program

Motion: Approve the presented Recognitions and Rewards Program  
 Outcome: Approved by acclamation

Action Item: Jon to upload final version to SharePoint, Dave to update the 2017 budget, Asad and the Volunteer Engagement Team to operationalize

3. VOM Nomination – May 2017

Announcement: Sherin Abdalla was voted VOM for April 2017 but will be recognized in May 2017 instead.

Additional Planned Business

1. May is Military Appreciation Month – Deby/Lorena/Jeanne  
 Ideas on how to celebrate at the May Chapter Dinner meeting:

	<b>Ideas</b>
1	Robert to wear dress uniform with a slide of the American flag in the background. Does the hotel have a flag?
2	Place information on our website on military activities during the month of May in which members can participate
3	Part of the proceeds from the chapter dinner are donated to a military organization. (suggestion)
4	Jon can tie comments on the military in his remarks. Will work with Boris.

Joint meeting with IIBA – Shared speaker – Topic in May is Business Analysis. Jon will check with April, our chapter partner.

2. Chapter Renewal Effort – Jon – Tabled for May BOD Meeting

3. Mid-Year Strategy Meeting to be held mid-June – Eduardo – Planning in process. A survey and feedback are planned.

4. Laptop Replacement Program -- Steve – Tabled for May BOD meeting.

Unplanned Business

Call for any additional topics; priority is given to requests for decision



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Announcements

- Region 7 Reports are due
- Website profiles are due. Please review what is on the website.
- Goals are due to Jon this weekend.

Agenda topics for next time (May 17):

Closing

Meeting adjourned at: 9:03pm